

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – JUNE 4, 2024 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM**

Mayor Kevin Copling called the meeting to order. Aldermen present: Joyce Hartzell, Debbie Martin, Tony Hutson, Harold Halbert, Jeff Bouse. Aldermen absent: Dave Honea. Police Chief: Doug Shelton. City Attorney present: Lance Thurman.

Motion by Halbert, seconded by Bouse, to approve the agenda. Vote: All ayes. Honea absent.

Citizens Participation: None

Motion by Bouse, seconded by Hutson, to approve the regular meeting minutes from May 21, 2024. Vote: All ayes. Honea absent.

Motion by Bouse, seconded by Halbert, to approve the bills to be paid. Vote: All ayes. Honea absent.

FY 2025 Budget: Jennifer Basham, accounting, presented the council with a budget reflecting the approved changes from the previous meeting. Basham stated that the lead and copper survey and engineering had to be added and spoke with Glen Shockley to make some changes to his budget to accommodate. Basham feels the budget year is off to a good start and is looking for the councils guidance as it is now in their hands. Martin asked about the park board recommending to remove something from the budget and it was stated that it is in their recommendations to be approved.

The park and recreation recommend removing \$7500 for the dinosaurs to work on making some long-term plans and finding additional funding/grant opportunities for additional equipment and services. **Motion by Bouse, seconded by Hartzell, to approve removing \$7500 for dinosaurs from the budget. Vote: All ayes. Honea absent.**

Bouse stated that Missy Brown, Court Clerk, received her court clerk certification a few years ago and other departments have received \$500. Bouse recommended adding \$500 to her current salary and reimbursing \$1000 to her for the previous two years. **Motion by Bouse, seconded by Hartzell, to approve additional \$500 salary and a reimbursement of \$1000. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Martin-no, Hartzell-yes. Honea absent.**

Mayor Copling stated that the Emergency Preparedness currently has \$7200 budgeted and would like to raise that to \$12,000. Citizens safety is important an up to the city to provide. Basham stated it would have to be taken from the electric fund and wanted all to be aware. **Motion by Bouse, seconded by Halbert, to approve raising the Emergency Preparedness budget to \$12,000. Roll call vote: Hartzell-yes, Martin-no, Hutson-no, Halbert-yes, Bouse-yes. Honea absent.**

Basham stated she will bring the budget with the approved changes to the next council meeting.

Park and recreation recommendations: Hutson read the recommendations from the May 23, 2024 meeting.

Park and recreation recommend that the Sports Complex allow advertising banners on the fences at the ball fields with the understanding that the ball program members are responsible for proper installation, keeping a nice appearance, and the funding from the advertising to be used specifically for the Sports Complex. **Motion by Bouse, seconded by Hartzell, to approve the recommendation. Vote: All ayes. Honea absent.**

The park and recreation board had elections for chairmen. President is Andi Harley, Vice President is Rodger Bridgeman, and Secretary is Rebecca Birkner.

Park and recreation requested the use of Tangle Creek Park to hold a Summer Celebration on June 29, 2024. Specific details have not been decided on as of yet but will be a free event with activities.

Thurman clarified that all is good as long as the actual park board is not holding the event and it's not the park board acting as the park board in their individual capacities. Andi Harley stated that an individual is holding the event. **Motion by Bouse, seconded by Hutson, to approve the use of Tangle Creek Park on June 29, 2024. Vote: All ayes. Honea absent.**

Park and recreation recommend to purchase new bleachers for the football area at Hood Park as the current bleachers are unsafe and not allowed to be used. Jerry Montgomery received bids to present and are budgeted in the current budget.

The Park and Facilities Catalog, 2 sets of 5 row aluminum bleachers	\$18,759.00
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The Park and Facilities Catalog, 4 single aluminum benches with backs	\$4252.00
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Motion by Hutson, seconded by Halbert, to approve the purchase of all the benches. Vote: All ayes. Honea absent.

Montgomery stated that a decision needs to be made of what to do with the old bleachers as they are old and unsafe. **Motion by Hutson, seconded by Martin, to dispose of the old bleachers appropriately. Vote: All ayes. Honea absent.**

Andi Harley, park and recreation president, questioned meetings that need to be posted as they broke into sub-committees. Thurman stated that those can get complicated and be very challenging. There was discussion on conducting meetings and possibly recording the meetings. Thurman stated there would need to be further discussions as there is a lot to be considered in doing that. Bouse asked Thurman what a council liaison's role is. Thurman stated they are basically intended to listen, report back to the council with recommendations, answer any questions asked of them, but can not instruct to board of what to do.

Clerk Garbo presented the council with some lifeguard applications. There is still need for additional as some have quit. Recommended to hire Lillian Baker, Robert Pittman, and Samara Holloway as

lifeguards if certification is received. **Motion by Hutson, seconded by Bouse, to approve hiring Lillian Baker, Robert Pittman, and Samara Holloway as lifeguards if certification is received. Vote: All ayes. Honea absent.**

Clerk Garbo presented the council with front desk/concession stand applications as more employees are needed. Recommended to hire Gabriella Garms and Braden Gipson. **Motion by Hutson, seconded by Bouse, to approve hiring Gabriella Garms and Braden Gipson for front desk/concession stand. Vote: All ayes. Honea absent.**

Cyndi Mercer addressed some concerns regarding a meeting that was held at the pool and explained the purpose of the meeting. Thurman clarified some concerns and roles. It was discussed that the pool is red cross certified and will be able to receive grants.

Water/sewer committee recommendations: Hutson stated there was a committee meeting on May 29, 2024 and the job description and the operator position was discussed. The committee recommended to approve the job description and to post the Treatment Plant Operator position in house for one week. **Motion by Bouse, seconded by Hartzell, to approve the Treatment Plant Operator job description. Vote: All ayes. Honea absent.**

Motion by Bouse, seconded by Hutson, to post the Treatment Plant Operator position in house closing at 4:00 p.m. on June 11, 2024. Vote: All ayes. Honea absent.

Hay cutting bids: Advertisement was placed for hay cutting at three locations; Airport, Treatment Plant, and the Barnett Industrial Park. Sealed bids were requested.

Airport bids:

M&L Farm Services, LLC \$12/completed bale

Treatment Plant:

M&L Farm Services, LLC \$12/completed bale

Doyle Wools \$10/completed bale

Barnett Industrial Park

M&L Farm Services, LLC \$12/completed bale

Doyle Wools \$10/completed bale

Motion by Hutson, seconded by Halbert, to accept the bids from M&L Farm Services to cut the hay at the Airport, Treatment Plant, and Barnett Industrial Park for \$12/completed bale. Vote: All ayes. Honea absent.

EOC bids: Advertisement was placed for an EOC contractor. Sealed bids were requested.

Katmai Solutions – Compensation and fee schedule bills at a fixed rate of \$120/hour plus travel expenses for non-emergency, \$200/hour plus travel expenses for emergency, in-person travel is actual lodging costs, mileage at the current federal rate, meals and per diem at \$75/day and pro-rated for partial days
Motion by Bouse, seconded by Hutson, to reject the bid from Katmai Solutions. Vote: All ayes. Honea absent.

Bouse stated that he met with a gentleman that is working on an emergency preparedness plan and making sure it is up to code. They are working with another gentleman that is creating a webpage and will get a proposal to present. It was asked if it could be discussed for a new City of Cuba page also. Bouse recommended asking the gentleman. **Motion by Bouse, seconded by Hutson, to go out for EOC bids again with them due by 4:00 p.m. on June 18, 2024. Vote: All ayes. Honea absent.**

Attorney bids: One bid was received for attorney services. The office of Charles A. Hurth, III Attorney at Law submitted a bid with a basic service fee of \$600.00/month retainer fee and \$200/hour for additional legal services and is willing to attend city council meetings, planning and zoning, and park board meetings if needed.

Motion by Bouse, seconded by Martin, to approve and accept the bid from Charles A. Hurth, III Attorney at Law. Vote: All ayes. Honea absent. Thurman stated that his contract runs thur June 30, 2024 and to check for the start date of the new attorney.

Police Chief report: Captain Scharfenberg gave an update on nuisance complaints.

Hutson stated that he met with MoDOT and they are supposed to send information to upgrade our current walkways and asked the police department if they can try to patrol the walkways as they are unsafe.

Josh Evans, late for citizens participation, stated to the council that a recreation center of some sort is needed for the youth in our community and would like someone to look into the project. He would be willing to volunteer his time as he wants to help the youth. The park and recreation board encouraged him to attend their next meeting to present ideas.

Hutson stated that it was previously mentioned that the old firehouse is in disarray and does not have a good image. Montgomery stated that it would need to be decided if it would be best to paint or put new siding, but they don't have the equipment for either and may have to contract out. Hutson stated the project may have to wait until the FY 26 budget but wants to be deciding the best options.

Martin stated that the Arts Council asked for permission to close Smith Street from Washington to Holy Cross for Cuba Fest 2024 on October 19 & 20, 2024. **Motion by Bouse, seconded by Hutson, to approve the street closure. Vote: All ayes. Honea absent.**

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Martin stated that she currently sits on the Extension Board and is resigning. They meet on the 2nd Tuesday of each month and the Mayor will have to make an appointment for the board. Discussion was tabled.

Clerk Garbo stated that Brian Sellers submitted his resignation with the last working day being June 7, 2024. **Motion by Martin, seconded by Hutson, to approve the resignation. Vote: All ayes. Honea absent.**

Mayor Copling thanked all for attending the meeting.

Motion by Martin, seconded by Halbert, to adjourn. Vote: All ayes. Honea absent.

Lainie Garbo, City Clerk